

Hearts and Minds Montessori School Enrollment

First

Middle

Last

Child's Name _____ Birth date _____

Address _____ City _____ Zip _____

Public School District _____

Mother's Name _____ Father's Name _____

Home Address _____ Home Address _____

Home Phone _____ Home Phone _____

Cell Phone _____ Cell Phone _____

Employer _____ Employer _____

Employer Address _____ Employer Address _____

Work Phone _____ Work Phone _____

Emergency Phone Numbers (Please list at least 2 contacts)

Name/Relationship _____

Home Phone _____ Cell Phone _____ Work Phone _____

Name/Relationship _____

Home Phone _____ Cell Phone _____ Work Phone _____

Name/Relationship _____

Home Phone _____ Cell Phone _____ Work Phone _____

Medical Information

Does your child have any significant medical issues? Yes_____ No_____

If Yes, please explain_____

Does your child have any allergies? Yes_____ No_____

If Yes, please explain_____

Is your child on any medications? Yes_____ No_____

If Yes, please explain_____

Please attach a copy of your child's immunization record, latest physical and birth certificate.

Pediatrician's Name_____ Phone number_____

Dentist's Name_____ Phone number_____

Hospital Preference_____

Health Insurance Plan_____ ID#_____

Subscriber's Name_____

Parent/Guardian Consent for Emergencies

I, _____, the legal parent/guardian of _____,

give consent to the staff of Hearts and Minds Montessori School LLC to render first aid to my child listed above and to be transported to receive emergency care if necessary. I will be responsible for all charges not covered by insurance. I give consent for the emergency contact person previously listed to act on my behalf until I am available.

Parent/Guardian_____ Date_____

Signature

Please list the person(s) who are authorized to take your child from Hearts and Minds Montessori School. All individuals require written permission in advance.

The following person(s) are NOT authorized to take my child from Hearts and Minds Montessori School.

Can your child be photographed/filmed for publicity or promotional purposes? Yes____ No____

Can your child be identified by his/her name in connection with the photograph(s) or film(s)? Yes____ No____

Parent/Guardian_____Date_____

Signature

Please list the members of your child's family.

Parents

Parents

Siblings

Age

Siblings

Age

Is there anyone else who lives in the home? (Name and relationship)

Financial Agreement

Payment for the month is due on the 1st school day of the month. We accept cash or personal check. A late fee of \$10 will be assessed if payment is not received by the 15th of the month. If payment is not received by the end of the month your child will be considered to be no longer enrolled. A \$35 handling fee will be charged for any check that is returned for non sufficient funds. There will be no deductions in monthly tuition payments due to a child being sick, on vacation, or due to inclement weather. A written notice is required 15 days prior to withdrawing a child from Hearts and Minds Montessori School.

Signature of Parent/Guardian

Date

Witness

Program Options and Tuition (Monthly Rates)

Morning sessions - 9:00 a.m. to 12:30 p.m.

(M,T,W,Th,F)

5 days - 360.00

4 days - 290.00

3 days - 230.00

All day sessions – 9:00 a.m. to 3:00 p.m.

(M,T,W,Th,F)

5 days - 450.00

4 days - 420.00

3 days - 380.00

Playtime

8:30 a.m. to 9:00 a.m. – Optional (No charge)

Extra morning session

Each morning - 20.00

Extra all day session

Each day - 25.00

Before school hours - 7:45 a.m. to 8:30 a.m.

After school hours - 3:15 p.m. to 5:00 p.m.

Fee - 4.00 per hour

Admissions Policy

Hearts and Minds Montessori School strives to create a peaceful and respectful environment. It is in this type of environment that children are able to thrive and learn. Each child becomes a part of this environment. A child is admitted into the school on the belief that he or she will become a part of this peaceful and respectful classroom. Therefore each child is admitted to the school on a conditional basis. If at any time a child's behavior disrupts the peaceful environment of the classroom, interfering with the ability of the teachers to work with the other children or for the other children to be able to concentrate on their work, the child will no longer be allowed to attend the school. Fees for the remainder of the month will be returned on a prorated basis.

The afternoon classroom session is for children 4 to 6 years of age. The children do challenging work at this time. The teachers need to be available to assist the older children during this time. This requires a calm atmosphere. Younger children are required to rest on their cots for at least one hour during this time. Each child needs to be able to rest on a cot independently without teacher assistance because the teachers are working with the older children in the classroom. If the behavior of a child, who is required to rest on a cot, is disruptive and wakes other resting children or interferes with the ability of the teachers to work with the older children or for the older children to concentrate on their work, the child will no longer be able to stay at school during rest time.

Again the goal of the school is for the children to thrive and learn. Your cooperation in achieving this goal is greatly appreciated.

Signature of Parent/Guardian

Date

Witness

Important reminders about the school

LUNCH

Lunch boxes will be kept in the children's cubbies. If your child's lunch needs to be kept cold, you will need an ice pack. We would like for lunch time to be a truly pleasant time for everyone. We promote healthy eating habits and we have found that sugary desserts can sometimes present problems for young children at school. We ask that fruit or yogurt be sent for dessert and **cookies, candy, jello, puddings and other sweets** be enjoyed at home.

SNACKS

The children have snack every morning. Children who stay after 3:15 have an afternoon snack. Parents are asked to provide this snack. Items for the Practical Life lessons (bananas, butter, saltines and cheese) will be needed as well. Each family will take turns providing the needed items for the week. A sign up sheet will be available on the bulletin board in the entrance. When it is your turn we will let you know what is needed.

SHOW AND TELL

Show and Tell will be held during our morning circle (9:00 a.m.). This will be on Wednesdays. **PLEASE NO TOYS!** We prefer that your child bring a souvenir from a trip, nature discoveries, a book, or any other item of an educational nature or interest. When possible we will provide a theme for the week.

SUPERHEROES

A basic tenet of Montessori is that learning should be based in reality. That is why you will not see fantasy characters in the classroom. Many of these characters, especially superheroes, tend to promote aggressive behavior in children. Another basic tenet of Montessori is for learning to be experienced in a peaceful environment. We know that children love to play superheroes but it has no place in the Montessori classroom. We ask that your child not come to school in clothing depicting superheroes. This includes any other items that your child will use at school as well.